



Sacramento Regional Transit District
Director, Project Management - Streetcar

SALARY	\$135,204.00 - \$189,264.00 Annually	LOCATION	Sacramento, CA
JOB TYPE	Full Time	JOB NUMBER	2025-00151IE
DEPARTMENT	Capital Programs	OPENING DATE	09/24/2024
RECRUITMENT TYPE	Internal/External		

Description

THIS POSITION WILL REMAIN OPEN UNTIL FILLED. APPLICATIONS ARE REVIEWED AS RECEIVED, AND INTERVIEWS WILL BE SCHEDULED FOR MOST QUALIFIED CANDIDATES, AS APPLICATIONS ARE REVIEWED

The purpose of this position is to provide management and supervision to SacRT staff assigned to work on large capital projects from development through environmental, engineering, right of way, construction, and start of revenue service, manage the cost, scope, and schedule of projects. This is accomplished by providing guidance and direction in the management of large capital projects, monitoring costs and schedules, and preparing and presenting public information for community meetings, political leaders, Federal Transit Administration (FTA) staff, and other stakeholders. In addition, the incumbent is a lead project manager for the Downtown Riverfront Streetcar project.

Examples of Duties

- Provides day-to-day management function for the Downtown Riverfront Streetcar project.
- Manages large capital projects by providing leadership and guidance to project team members, monitoring project budgets and schedules and making adjustments as necessary, reviewing work by project team members and providing feedback, providing oversight to consultant contracts, meeting with utility and public agency staff to coordinate project work, providing updates to the public and elected and appointed officials, meeting with federal and state agency staff to coordinate permitting processes, approvals, and funding, and working with RT managers to ensure timely completion of project assignments.
- Performs administrative duties by providing input to the development of the annual budget, participating in management team meetings, advising management of engineering and construction and related management staff of issues affecting execution and completion of capital projects, providing input to the performance evaluations of project team members, and working with operations to ensure capital projects accomplish their needs.
- Represents SacRT by attending and/or making presentations at conferences and seminars, organizing and/or leading meetings or discussions on issues, providing feedback on development projects or other transit agency projects, and meeting with external agencies to advocate for planned projects or projects under development.

Minimum Qualifications

A combination of education and/or experience that provides the required knowledge, skills and abilities to perform the essential functions of the position. SacRT reserves the right to determine the equivalences of education and experience.

Education: Bachelor's degree or equivalent in Engineering, Construction Management, Planning or a related field.

Experience: A minimum of seven (7) years of experience in project management, construction management, project controls or contract administration of rail transit and other transportation projects, including three (3) years of supervisory experience.

Certification & Other Requirements:

The following certifications are preferred:

- A Professional Engineering (PE) license in the state of California.
- American Institute of Chartered Planners (AICP).
- Project Management Professional (PMP).

Proof of required education beyond high school, such as college transcripts, diplomas, and/or certificates must be submitted at the time of application, if not substituting experience for the education requirement.

Filing Instructions/Supplemental Information

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process. An employment application is required for this position. Applications, job announcements, and copies of the complete job description are available at our website at www.sacrt.com.

A completed employment application and proof of education, as outlined above, must be submitted online. This position will remain open until filled. Applications are reviewed as received, and interviews will be scheduled for most qualified candidates. SacRT will not process incomplete applications. Resumes are not accepted in lieu of an application but may be included with the application. For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidates with disabilities. For more information, contact the Human Resources Department at (916) 556-0298.

SacRT has a stand alone pension plan which is not part of, nor does it have reciprocity with CalPERS.

SacRT is an Equal Opportunity EOE Employer - Minorities/Women/Disabled/Veterans.

This position falls under Management and Confidential Employee Group (MCEG).

Agency

Sacramento Regional Transit District

Address

1400 29th Street

Sacramento, California, 95816

Phone

9165560298

Website

<http://www.sacrt.com/>

Director, Project Management - Streetcar Supplemental Questionnaire

***QUESTION 1**

Describe, in detail, your experience in following areas: project management, construction management, project controls, contract administration of rail transit, other transportation projects. In your response, include the employer and number of years/months you performed the function.

***QUESTION 2**

Describe, in detail, your experience supervising and directing staff, including details on the oversight you provided. In your response, include the employer and number of years/months you performed the function.

* Required Question